

MINUTES OF THE ORDINARY MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY 13TH MAY 2025 AT MASTLEBRIDGE COMMUNITY HALL FOLLOWING THE ANNUAL MEETING.

PRESENT: Cllr R Diggle (chair)
Cllr B Evans
Cllr M Reynolds
Cllr P Roberts
Cllr S Thomas
Cllr G Wilson

APOLOGIES: Cllr H Dyer
Cllr L Pugh

The Clerk was in attendance (Mrs J Clark-Davies)

74/25 DECLARATIONS OF INTEREST

Cllr S Thomas declared that he is also a member of NTC.

75/25 CHAIR'S ANNOUNCEMENTS

The chair had not attended any functions or events since the last meeting.

76/25 MINUTES OF THE LAST MEETINGS

The minutes of the meeting held on 8th May 2025 were proposed and seconded and agreed as a true record apart from one amendment to item 57/25 'That £50 be donated to the Music at Llanstadwell concerts.'

77/25 MATTERS ARISING

The following matters were raised:

- a) Minute 52/25a) It was agreed to leave the matter of the grit bin on the table due to the inability to find a suitable location for it.
- b) Minute 52/25b) Welsh Water have received two meter readings and will calculate what is owed to us for loss of water due to leak.
- c) Minute 52/25c) Cllr P Roberts has not been able to repair the seat at Jordanston yet but he will do so as soon as possible.
- d) Minute 52/25 d) It was agreed that a letter be sent to Offgem regarding the issues with the Christmas tree lights and the necessary information should be forwarded to the chair.
- e) 56/25 A further review of Financial Regulations will be discussed at the June meeting due to changes forwarded by OVW.
- f) Minute 58/25 The Boat Club have indicated that they do not wish to have access to the water supply from the toilets at Hazelbeach as they have made alternative arrangements.

78/25 PUBLIC PARTICIPATION

There were no Members of the public present.

79/25

UPDATE ON ACCOUNTS TO 30TH APRIL 2025

The following reports were circulated:

- a) Bank Account Reconciliations Summary showing a balance of £775.22 in the Current Acct, £19,471.05 In the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £7,672.40 (gross) and expenditure of £1,112.11 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The clerk advised that the interest on the UTB for 2023-24 had not been added but this would be added at the same time as the interest for 2024-25 which would bring the total to £11,891.83.

RESOLVED: That the above financial information be accepted.

80/25

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

- a) Mrs J Clark-Davies May salary £299.60
- b) PAYE for May £74.80
- c) Cleaner's wages for April (4 weeks) at new rate £341.88
- d) Octopus Energy – electricity at toilets. £24.74
- e) Zurich Insurance for 2025-26 £ 1,238.69
- f) Dwr Cymru – water supply for Oct 2024 to April 2025 £321.25
- g) Roger Fudge – purchase of plants for Hazelbeach £35.00

81/25

FUNDING FOR DISABLED ACCESS TO BUILDINGS

The chair advised that PCC and HDUHB are going to have funding available for providing disabled access to council owned buildings. This will not apply to this council as we only own the public conveniences at Hazelbeach. It may, however, apply to the Church Halls or the Burial Board. After a short discussion, it was agreed that the layout and size of the public conveniences is not suitable for conversion to disabled toilets and would require a re-build.

RESOLVED: That we do not have any facilities that would benefit from this funding.

23/25

82/25

TO CONSIDER RENEWAL QUOTE FOR INSURANCE AND REVIEW OF INSURANCE COVER

A renewal quote of £1,238.69 has been received from Zurich and the schedule of All Risk covered items was discussed. It was agreed that the kissing gates, styles, and benches be removed from the schedule as well as the outdoor gym equipment and the picnic tables at Waterston play area and a revised quote be requested prior to renewing.

RESOLVED: That a revised quote be requested following the removal of the above items from the All-Risks schedule.

83/25 **TO DISCUSS THE RE-INVESTMENT OF THE FUNDS IN THE UTB**

The total sum in the UTB account including the interest from 2023-24 and 2024-25 was £11,891.83. It was suggested that this sum be reinvested in a 3-month bond and that the transferred funds of £13,535.77 which are currently included in Earmarked reserves for Waterston play area, be invested in an Easy Access acct.

RESOLVED: That the balance of £11,891.83 be reinvested in a UTB 3-month bond and that the transferred funds of £13,535.77 for Waterston play area be invested in an Easy Access Acct with UTB.

84/25 **PLAY AREA INSPECTIONS AND NEW FUNDING SOURCE**

The play area reports for May had been received and Cllr R Diggle had listed all the necessary repairs and replacement items required at all three play areas. Information on a new source of funding for play equipment had been received from PCC's Early Years, Play and Childcare Service and it was agreed that an application should be made for funding to improve the quality of the play equipment, either by refurbishment or replacement in all three of our play areas.

Cllr Diggle will look into this as the Clerk was heavily involved in a full audit of the accounts at present.

RESOLVED: That an application be made to the All Wales Play Opportunities Grant for funding for improving the three play areas.

85/25 **PLANNING APPLICATIONS**

There were no planning applications to consider.

86/25 **CORRESPONDENCE**

The following correspondence had been received:

24/25

- a) PCC School Transport Policy Consultation – Members to respond individually.
- b) Letter of thanks from Sandy Bear Charity – noted.
- c) Guide to contacting PCC – noted.
- d) PCC Waste Storage at Waterston – noted.

- e) Paul Davies AM – newsletter – noted.
- f) OVW – E Bulletin – noted.
- g) OVW Biodiversity Project Group – noted.
- h) OVW Training dates for April to May – noted.
- i) Pembs Coastal forum News – noted.
- j) OVW Revised Financial Regulations – to be discussed at the June meeting.

The noise created by the waste storage facilities at Waterston was discussed and it was agreed that a letter be sent to Pembs Environmental and TBS Skips regarding the excessive speed and noise from their vehicles whilst driving through Waterston.

87/25 UPDATE ON BURIAL BOARD MATTERS

The BB chair, Cllr R Diggle advised that the internal audit is complete and needs to be submitted. The chapel roof awaits repair. The next meeting will be in about 10 days, following NTC's Annual meeting when the new representatives will be appointed.

88/25 ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr Wilson had met with Mark Sanders at Waterston play area regarding trees that required some attention. Cllrs P Roberts and B Evans offered to inspect the trees to see if they could help. In the event they could not do anything then quotes be obtained from tree surgeons.
- b) Cllr Wilson also reported the heavy overgrowth around the pumping station on Church Road. The clerk advised that she had reported this via Welsh Water's website.
- c) The clerk was asked to inquire about PCC providing recycling bins at Waterston play area.

89/25 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 10th June 2025 at 7.00pm at Mastlebridge Hall.

The meeting closed at 9.00pm

Signed.....Chair..... Date

Signed..... Clerk